

# Unsecured Loans Service Request Form



## Main Applicant's Information

Name as per NRIC:   
NRIC No.

## Joint Applicant's Information

Name as per NRIC:   
NRIC No.

## Loan Account No.

## Details of Request (Please act on my/our request pertaining to the loan account for the following)

- Full Redemption for Renovation / Furnishing / Education / Study Loan\*^

Intended date of full redemption on   2 0

- Partial Redemption for Renovation / Furnishing / Education / Study Loan\*^ (not applicable for flat rate renovation loans)

Partial redemption amount , Intended date of partial redemption on   2 0

Revise loan tenure (Monthly instalment amount unchanged)

Revise monthly instalment amount (Not applicable to flat rate renovation loans)

- Cancellation of undrawn amount for Education Loan (Cancellation fee of 1% on the undrawn amount is applicable)

- Thank You Letter / Statement of Account from  to  (Statement retrieval fee is applicable)

Collect at Branch  Mail to loan account mailing address

- Reissuance of Renovation Loan cashier's order (S\$10 per Cashier's Order is applicable)

Name of Contractor  Amount

Name of Contractor  Amount

Name of Contractor  Amount

### Notes:

\* Prepayment fee for Renovation and Furnishing Loans: 2% of the prepaid amount in the event of partial / full redemption during the loan tenure. The minimum prepayment sum is S\$1,000 and thereafter in multiples of S\$1,000.

^ Prepayment fee for Education and Study Loans: 1% of the prepaid amount in the event of partial / full redemption during the loan tenure. The minimum prepayment sum is S\$1,000 and thereafter in multiples of S\$1,000.

If account has insufficient funds for payment on payment date, new instruction has to be submitted.

### Charges Details (Please tick accordingly)

Payment by Cheque  Bank Name  Cheque No.   Payment by Cash

I/We hereby irrevocably instruct and authorise the Bank to debit our current/saving account

for all related charges and expense for this request.

## Signature of Main Borrower

Signature

Date   2 0

## Signature of Joint Borrower

Signature

Date   2 0

## For Bank Use

GST Exempt / No GST

Not Applicable

Overseas account mailing address

To process GST (code: GSS-GST Payable) - Amount charged to customer is inclusive of GST

(GST is not applicable to customers belonging outside Singapore - Overseas account mailing address)

Statement of Account Request

Attended/SV by

(Staff name/Branch/Signature & Date)

Authorised by

(Staff name/Branch/Signature & Date)